**MINUTES**

**MEETING**

**December 16, 2024**

**The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade.**

**Board members in attendance were Nancy Simpson, Dr. Ryan Shonkwiler, Bibby Appleby, Jeremy Leonard, Dr. Virginia Wade, Jim Higgins and Dave Bozarth. Dr. Rafael Ruggieri was absent.**

**AGENDA**

**Nancy Simpson made a motion to approve the agenda as presented and Dave Bozarth seconded this motion.**

**APPROVAL OF THE MINUTES OF THE NOVEMBER 18TH , 2024**

**Jeremy Leonard made a motion to approve the November minutes as presented and Dave Bozarth seconded the motion.**

**Roll Call:**

**Nancy Simpson-yes Dave Bozarth-yes Jim Higgins-yes**

**Dr. Virginia Wade-yes Bibby Appleby-yes Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes Dr. Rafael Ruggieri-absent**

**APPROVAL OF DECEMBER INVOICES**

**Bibby Appleby made a motion to approve the December invoices as presented and Jim Higgins seconded the motion.**

**Roll Call:**

**Nancy Simpson-yes Dave Bozarth-yes Jim Higgins-yes**

**Dr. Virginia Wade-yes Bibby Appleby-yes Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes Dr. Rafael Ruggieri-absent**

**BOH and county board: There was discussion on Audit & email and budget adjustments of FY24.**

**OLD BUSINESS**

**Contract negotiations : Bibby Appleby made a motion to approve the contract for Keri Nadar for 40 hour week with 4 week vacation and Jeremy Leonard seconded the motion:**

**Contract negotiations: Bibby Appleby made a motion to approve the contract for Kara Morgan for 30 hour week and 3 week vacation and Dr. Ryan Shonkwiler seconded the motion.**

**Roll Call:**

**Nancy Simpson-yes Dave Bozarth-yes Jim Higgins-yes**

**Dr. Virginia Wade-yes Bibby Appleby-yes Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes Dr. Rafael Ruggieri-absent**

**NEW BUSINESS**

**Employee/Department restructuring: Nancy Simpson made a motion to approve the presented restructured organizational chart for DCHD departments and Dave Bozarth seconded the motion:**

**Roll Call:**

**Nancy Simpson-yes Dave Bozarth-yes Jim Higgins-yes**

**Dr. Virginia Wade-yes Bibby Appleby-yes Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes Dr. Rafael Ruggieri-absent**

**Salary increases for FY25: Nancy Simpson made a motion to approve that the FY salaries begin on July 1, 2025 with the % increase to be determined at the May 2025 BOH meeting and Bibby Appleby seconded the motion.**

**Nancy Simpson made a motion to approve that salary increases beginning on July 1st of the following years unless changed by the BOH in accordance with the Illinois Open Meetings Act.**

**Roll Call:**

**Nancy Simpson-yes Dave Bozarth-yes Jim Higgins-yes**

**Dr. Virginia Wade-yes Bibby Appleby-yes Jeremy Leonard-yes**

**Dr. Ryan Shonkwiler-yes Dr. Rafael Ruggieri-absent**

**ADJOURN**

**Closed at 6:25pm**

**NEXT MEETING**

**January 20th, 2025 at 5:30pm**

 **Submitted by Nancy Simpson**