

**MINUTES
MEETING
DECEMBER 18, 2023**

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade. Board members in attendance Nancy Simpson, Jim Higgins, Jeremy Leonard, Dave Bozarth, Dr. Virginia Wade and those absent were Dr. Rick Davidson, Bibby Appleby and Dr. Rafael Ruggieri. Candyce Williams-HR was present via zoom.

AGENDA

Nancy Simpson made a motion to approve amended agenda correcting date and Kara Young to Kara Morgan and seconded by Jeremy Leonard. All approved.

APPROVAL OF NOVEMBER MEETING MINUTES

Jeremy Leonard made a motion to approve the November 20, 2023 meeting minutes and Dave Bozarth seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

APPROVAL OF DECEMBER BILLS SUBMITTED

Nancy Simpson made a motion to approve bills submitted and Dave Bozarth seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

OLD BUSINESS

Personnel policy: Dave Bozarth made a motion to approve the updated personnel policy. This policy reflects all of the needed items within the County Handbook; thus, no signature should be required for the Douglas County Handbook for DCHD employees and Jeremy Leonard seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

NEW BUSINESS

Professional Contract Negotiations: Nancy Simpson made motion to approve the FY24 Employee contract showing changes in paragraph 2 under Witnesseth change LCPC to LCSW and he to she – Kara Young, LCSW and Jeremy Leonard seconded the motion.

Dave Bozarth made a motion to approve the FY24 Employee contract- Amanda Hosey, NP and Jeremy Leonard seconded the motion.

Nancy Simpson made a motion to approve the FY24 Employee contract-Casey McClain, LPC and Jim Higgins seconded the motion.

Amanda Minor FY24 Employee Contract was tabled.

Continue of Professional Contract Negotiations.

Roll Call for all of the above:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

Tuition reimbursement contract for Wade Stark: Nancy Simpson made a motion to approve the tuition reimbursement contract between DCHD and Wade Stark for FY 24 thru FY 26 and Dave Bozarth seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

EIU Graduate Assistantship for Caliegh Parsley: Dave Bozarth made a motion to the EIU Graduate assistantship for Caliegh Parsley and Jeremy Leonard seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

Tuscola School Intergovernmental Agreement: Jim Higgins made a motion to approve the Tuscola School Intergovernmental Agreement for FY 24 and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

Building Feasibility Study: tabled

Outside/Inside camera update: Nancy Simpson made a motion to approve the inside/outside camera system purchase for \$16960.00 from Security Automation Systems, INC and Jeremy Leonard seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

2024 Meeting Calendar: Nancy Simpson made a motion to approve the 2024 meeting calendar and Dave Bozarth seconded the motion.

Roll Call:

Nancy Simpson-yes	Jim Higgins-yes	Dr. Virginia Wade-yes
Dave Bozarth-yes	Jeremy Leonard-yes	Dr. Rafael Ruggieri-absent
Bibby Appleby-absent	Dr. Rick Davidson-absent	

ADJOURN

Nancy Simpson made a motion to adjourn the meeting at 7:00pm and all agreed.

Submitted by Nancy Simpson