

**MINUTES
MEETING
August 15th, 2022**

The meeting of the Board of Health was called to order at 5:35 pm by Dr. Virginia Wade. Board members in attendance were Bibby Appleby, Jeremy Leonard, Dr. Kim Whitaker (Zoom), Dr. Rafael Ruggieri, and David Bozarth. Dr. Aaron Parsons and Nancy Simpson were absent. Ed Carlton was in the audience.

AGENDA

Bibby Appleby made a motion to approve the agenda as presented and Jeremy Leonard seconded the motion.

APPROVAL OF JULY 25th, 2022 MEETING MINUTES.

Dr. Rafael Ruggieri made a motion to approve the February 21st minutes and Bibby Appleby seconded the motion.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

APPROVAL OF APRIL BILLS SUBMITTED FOR PAYMENT

David Bozarth made a motion to approve the August 2022 bills submitted for payment and Bibby Appleby seconded the motion.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

OLD BUSINESS

Geothermal settlement

Jeremy Leonard made a motion to pay \$8,250, 50% of the repair cost for the geothermal well, and Eastern Illini's insurance will pay \$8,250 for their half. David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

Real Estate

The discussion was held concerning whether to put the health department on the market now or wait until there is a prospective property to purchase. The motion was tabled.

Dr. Wade appointed Dr. Ruggieri, Jeremy Leonard, and David Bozarth to a committee to discuss real estate business with Alex Ruggieri throughout this process.

NEW BUSINESS

Parking lot striping and bumper replacement bids: Bibby Appleby made a motion to accept the bid from CMG Asphalt services for \$3,875.00. Dr. Rafael Ruggieri seconded the motion:

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

JAG Painting Quote for Main Building: Jeremy Leonard made a motion to accept the bid of \$1860 for painting of the offices and front lobby in the Main Building. Dr. Rafael Ruggieri seconded the motion.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

Office closure in Dec.: Dr. Rafael Ruggieri made a motion to approve the closure of both sites of the Douglas County Health Department from Dec. 27th through Dec. 30th. Dec. 26th is a county holiday; thus, the entire week of Dec. 26th thru Dec. 30th the office will be closed. Emergency calls will be forwarded and managerial staff will receive calls during this time.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

FY 23 Budget review and salary schedule: Salaries were discussed and more information is requested from Amanda at the Sept. board of health meeting. The budget was reviewed and discussed. Amanda will compile some more data and resubmit both to the board at the next meeting for approval.

School Based Health Clinic: Amanda informed the board that the Arcola School determined at their board meeting that the clinic would not be feasible at their location. Amanda did not have any other funding for a building and; therefore, concluded that there are 2 offices at the Main building site that can be used until additional funding is secured for a location at a school. Dr. Rafael Ruggieri made a motion to implement the school-based health center at the Main DCHD building until further funding is secured and another location can be acquired. Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-Absent	Nancy Simpson-Absent	Dr. Kim Whitaker-Yes
Jeremy Leonard-Yes	Dr. Rafael Ruggieri-Yes	Dr. Virginia Wade-Yes
Bibby Appleby-Yes	David Bozarth-Yes	

Review of Bills and Monthly Profit/ Loss Grant Category: Discussion

NEXT MEETING

September 19th, 2022 at 5:30pm

ADJOURN

Dr. Rafael Ruggieri made a motion to adjourn at 7:25 PM and David Bozarth seconded the motion and all agreed.

**Submitted by
Nancy Simpson**