

MINUTES
September 19th, 2016

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Julian Thomas, Carol Miller and Dr. Jerrad Zimmerman. Jennifer Bender and Dr. Aaron Parsons were absent.

AGENDA

Nancy Simpson made a motion to approve the corrected agenda and Dr. Jerrad Zimmerman seconded the motion.

APPROVAL OF AUGUST 15TH MINUTES

Dr. Jerrad Zimmerman made a motion to approve the minutes as presented and Julian Thoman seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-abstain
Dr. Jerrad Zimmerman-yes	Carol Miler-abstain	Julian Thoman-yes
Jennifer Bender-absent		

REVIEW & APPROVAL OF SEPTEMBER 2016 BILLS SUBMITTED

Nancy Simpson made a motion to approve the September 19, 2016 bills with the following additional; American Express-supplies-\$297.57; nursing-\$135.38; supplies-\$129.99; building-\$45.25; dental - \$1894.95; BAM/SFP-\$494.64; Unspec-\$101.06; Printer Connection-supplies-\$105.00; CDW Government-supplies-\$2405.00 and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

OLD BUSINESS

IT hire will be discussed in New Business

NEW BUSINESS

Salary Approval-Dr. Jerrad Zimmerman made a motion to approve a 3% raise in salaries for FY2017 DCHD staff except for Tim Flavin because his salary is a 97 line item for IT/EMR support and Julian Thoman seconded the motion.

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

Budget Approval-Dr. Jerrad Zimmerman made a motion to approve the FY2017 budget for the DCHD as presented and Tom Hettinger seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

DCHD fee schedule-Nancy Simpson made a motion to approve the fee schedule presented and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

Dentist hire update-Dr. Jerrad Zimmerman made a motion to offer Dr. Agapis a full-time position at \$105,000 plus incentives over set production rate which is yet to be approved by the board and Tom Hettinger seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

PRN contracts-Dr. Jerrad Zimmerman made a motion to approve Dr. Adhami PRN contract working 1 day (Tuesday) a week and Dr. Martinez PRN contract starting October 1, 2016 up to three days a week and Carol Miller seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

Program update-MiRaza-Dr. Jerrad Zimmerman made a motion to pay the 97 line item up to \$9900.00 to cover Tim Flavin's salary for the attached time spent on implementing the EMR and Nancy Simpson seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Tom Hettinger-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Julian Thoman-yes
Jennifer Bender-absent		

OTHER BUSINESS

Flu Shots-Start in October

NEXT MEETING-October 17, 2016-5:30pm

ADJOURN

Dr. Jerrad Zimmerman made a motion to adjourn at 6:30pm and Nancy Simpson seconded the motion and all agreed.

Submitted by Nancy Simpson