

**MINUTES**  
**February 21, 2014**

The meeting of the Board of Health was called to order at 12:20pm by Tom Wold at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Darlene Hutchinson, Tom Hettinger and Tom Wold. Board members not in attendance were Dr. Jerrad Zimmerman, Dr. Rick Davidson, Carol Miller and Dr. Virginia Wade.

**AGENDA**

Darlene Hutchinson made a motion to approve the agenda and Tom Wold seconded the motion.

**APPROVAL OF JANUARY 20 MINUTES**

Darlene Hutchinson made a motion to approve the minutes as presented with one correction, Tom Hettinger was not present at the January 2014 meeting and Tom Wold approved the motion.

**Roll Call:**

Tom Hettinger-abstain	Nancy Simpson-abstain	Tom Wold-yes
Darlene Hutchinson-yes	Dr. Davidson-absent	Carol Miller-absent
Dr. Jerrad Zimmerman-absent		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Nancy Simpson made a motion to approve the bills submitted with the following additions-American Express-Supplies-\$892.73; Outreach/WIC Supplies-\$1606.95; Supplies & Mtgs-\$79.98; Supplies-\$53.98; Absopure-water-\$85.00 and Absopure-water-\$5.00 and Tom Hettinger seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Tom Wold-yes
Darlene Hutchinson-yes	Dr. Davidson-absent	Carol Miller-absent
Dr. Jerrad Zimmerman-absent		

**OLD BUSINESS**

Electronic Medical Record-Amanda gave an update.

Sign-Amanda shared a picture from American Dowell Sign Crafters-she is seeking funding for the sign but all was in agreement with the design she had chosen.

**NEW BUSINESS**

Computer Purchases: Tom Hettinger made a motion to approve the purchase of 6 dental computers from Simplified Computers in the amount of \$861.00 per computer and Nancy Simpson seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Tom Wold-yes
Darlene Hutchinson-yes	Dr. Davidson-absent	Carol Miller-absent
Dr. Jerrad Zimmerman-absent		

Joey's Estimate: Darlene Hutchinson made a motion to approve Hardwick construction to convert a room into a locker/bathroom/plus the plumbing by Jason Gore in the amount of \$2977.00 and Tom Hettinger seconded the motion.

**Personnel Policy update: Under Chapter 8-~~various leaves~~-update-Darlene Hutchinson made a motion to update Sick Leave: to also state-On these occasions, children are defined as employee's children that are dependent on their parents for care. For example, but not limited to; children that are under the age of 18 or children that their parents are considered their caregivers and Tom Hettinger seconded the motion.**

**Roll Call:**

**Tom Hettinger-yes**

**Nancy Simpson-yes**

**Tom Wold-yes**

**Darlene Hutchinson-yes**

**Dr. Davidson-absent**

**Carol Miller-absent**

**Dr. Jerrad Zimmerman-absent**

**Behavioral Health initiatives: We had a discussion which will be continued at the March board meeting.**

**Next Meeting: March 17, 2014 at 5:30pm**

**Adjourn: Tom Hettinger made a motion to adjourn and Darlene Hutchinson seconded the motion at 1:45pm.**

**Submitted by Nancy Simpson**