

MINUTES
September 17th, 2018

The meeting of the board of Health was called to order at 5:35pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Dr. Aaron Parsons, Carol Miller and Frank Lincoln. Tom Hettinger, Dr. Jerrad Zimmerman and Jennifer Bender were absent.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Dr. Aaron Parsons seconded the motion

APPROVAL OF AUGUST 20TH, 2018 MINUTES

Frank Lincoln made a motion to approve the minutes as presented and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent	Jennifer Bender-absent
Carol Miller-yes	Frank Lincoln-yes	Tom Hettinger-absent
Dr. Aaron Parsons-abstain		

APPROVAL OF THE SEPTEMBER 2018 BILLS SUBMITTED

Nancy Simpson made a motion to approve the September 2018 bills submitted and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent	Jennifer Bender-absent
Carol Miller-yes	Frank Lincoln-yes	Tom Hettinger-absent
Dr. Aaron Parsons-yes		

OLD BUSINESS

Dentist: Frank Lincoln made a motion to approve the hiring of Dr. Kaylee with an annual salary not exceed \$125,000.00 with a start date to be determined and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent	Jennifer Bender-absent
Carol Miller-yes	Frank Lincoln-yes	Tom Hettinger-absent
Dr. Aaron Parsons-yes		

Discussion with Carle continued with an update from Amanda.

NEW BUSINESS

Environmental electronic inspection software: Nancy Simpson made a motion to approve Lucid as the new inspection software company for 3 years at a cost of \$4500 to \$4800 based on the number of food permits and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-absent	Jennifer Bender-absent
Carol Miller-yes	Frank Lincoln-yes	Tom Hettinger-absent
Dr. Aaron Parsons-yes		

Approval of Raises: Dr. Aaron Parsons made a motion to accept the presented FY 19 salaries up to 3% for the employees of the Douglas County Health Department and Frank Lincoln seconded the motion.

Roll Call:

Nancy Simpson-yes

Dr. Jerrad Zimmerman-absent

Jennifer Bender-absent

Carol Miller-yes

Frank Lincoln-yes

Tom Hettinger-absent

Dr. Aaron Parsons-yes

Board representative recommendation to the County Board and Jennifer Bender resignation :

Frank Lincoln made a motion to approve Jeremy Leonard to the County Board to be appointed to the Board of Health and accept the resignation of Jennifer Bender and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes

Dr. Jerrad Zimmerman-absent

Jennifer Bender-absent

Carol Miller-yes

Frank Lincoln-yes

Tom Hettinger-absent

Dr. Aaron Parsons-yes

Budget approval: Nancy Simpson made a motion to approve the presented FY 19 Budget for a total of budgeted expenditures to be set at \$1,465,500 and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes

Dr. Jerrad Zimmerman-absent

Jennifer Bender-absent

Carol Miller-yes

Frank Lincoln-yes

Tom Hettinger-absent

Dr. Aaron Parsons-yes

Meeting date changed to October 8th 2018

NEXT MEETING-October 8th, 2018 at 5:30pm

ADJOURN-Meeting adjourned at 7:20pm

Submitted by Nancy Simpson