

**MINUTES  
MARCH 18, 2013**

The meeting of the Board of Health was called to order at 5:30 pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Jerrad Zimmerman, Nancy Simpson, Darlene Hutchinson, Carol Miller and Dr. Rick Davidson. Tom Wold was absent. Lana Sanstrom -Environmental Health was also present

GUEST-Lana Sanstrom informed and updated the board on her responsibilities - Environmental Health . She has been a life time resident of this area and been with the Health Dept. for 17 years.

**AGENDA**

Nancy Simpson made a motion to approve the amended agenda as presented and Darlene Hutchinson seconded the motion.

**FEBRUARY 18, 2013 MINUTES**

Tom Hettinger made a motion to approve the February 18, 2013 minutes as presented and Dr. Jerrad Zimmerman seconded the motion.

**Roll Call:**

Dr. Rick Davidson-abstain	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Nancy Simpson-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-abstain		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Nancy Simpson made a motion to approve the bills submitted with the following additional; Absopure-water-\$45.00; April Kauffman-Mileage-\$44.40; & Trophy Time-Misc. Supplies-\$396.10 and Tom Hettinger seconded the motion.

**OLD BUSINESS**

Amanda Review-homework/table until April.

Storage Building: Nancy Simpson made a motion to accept the contract from Farnsworth Group for the price not to exceed \$7500.00, plus contract approval from States Attorney Nolan and Dr. Jerrad Zimmerman seconded the motion.

**Roll Call:**

Dr. Rick Davidson-yes	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Nancy Simpson-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

Approve raise for Denise-6 month probation: Tom Hettinger made a motion to approve the \$1000.00 increase to Denise Roche salary starting April 1<sup>st</sup>, 2013 for her 6 month review and raise period of her salary to be \$18,20.00 and Darlene Hutchinson seconded the motion.

**Roll Call:**

Dr. Rick Davidson-yes	Tom Wold-absent	Dr. Jerrad Zimmerman-yes
Nancy Simpson-yes	Darlene Hutchinson-yes	Tom Hettinger-yes
Carol Miller-yes		

**Approve raise for Nancy-Vision and Hearing Certified-TABLED**

**Approve purchase of computer-Darlene Hutchinson made a motion to approve the purchase from Simplified Computers for Intel Core Processor and 3-year parts and Labor Warranty in the amount of \$838.00 and Dr. Rick Davidson seconded the motion.**

**Roll Call:**

**Dr.Rick Davidson-yes**

**Tom Wold-absent**

**Dr. Jerrad Zimmerman-yes**

**Nancy Simpson-yes**

**Darlene Hutchinson-yes**

**Tom Hettinger-yes**

**Carol Miller-yes**

**Approve Bid for cleaning and yard work: Dr. Jerrad Zimmerman made a motion to approve the contract as presented for cleaning and yard work from Bert Fidler and Tom Hettinger seconded the motion.**

**Roll Call:**

**Dr.Rick Davidson-yes**

**Tom Wold-absent**

**Dr. Jerrad Zimmerman-yes**

**Nancy Simpson-yes**

**Darlene Hutchinson-yes**

**Tom Hettinger-yes**

**Carol Miller-yes**

**NEXT MEETING-April 15, 2013-5:30pm**

**ADJOURN**

**Nancy Simpson made a motion to adjourn at 6:20pm and Dr. Jerrad Zimmerman seconded the motion.**

**Submitted by Nancy Simpson**