



November 14, 2022

OFFICIAL MINUTES

of the

DOUGLAS COUNTY HEALTH CENTER ADVISORY BOARD

*Members of the Douglas County School Based Health Center Advisory Board convened in regular session at 5:00 P.M., Conference Room, Douglas County Health Department, Tuscola, Illinois & Google Meets virtual options available. SBHC Coordinator, Abby Hendren called the meeting to order at 5:00pm on 11/14/2022

ROLL CALL

*Members present (In-Person): Amanda Minor, Colleen Lehmann, Melissa Lemay, James Young, and Stacy Shonkwiler.

*Members present (Google Meet): Shannon Cheek, Kendall Huffman, and Jason Pantier

*Members absent: Anna Dvorachek, Kate Watson, and Diana Watson.

PRESENT: 7

ABSENT: 3

AGENDA

Amanda Minor made a motion to approve the agenda as presented and Abby Hendren seconded the motion.

APPROVAL OF OCTOBER 17, 2022 MEETING MINUTES

James Young made a motion to approve the October 17, 2022 minutes and Melissa Lemay seconded the motion.

Roll Call:

Shannon Cheek - Yes

Anna Dvorachek - Absent

Kendall Huffman - Yes

Colleen Lehmann - Yes

Melissa Lemay - Yes

Amanda Minor - Yes

Jason Pantier - Yes

Stacy Shonkwiler - Yes

Diana Watson - Absent

Kate Watson - Yes

James Young - Yes



PRESENTATION OF SURVEY RESULTS

Survey results were presented to the board and discussed. Discussion of proposed patient populations were discussed as well.

PROPOSED PATIENT POPULATIONS TO BE SERVED AT DOCO HEALTH CENTER

Stacy Shonkwiler made a motion to approve the following populations served at the DoCo Health Center. Students as the primary focus, family and household members of students as the secondary focus, and up to 10 new community members each month unassociated with students of Douglas County schools as permissible with current patient case load up to 1000 active patients per provider at any given time as the tertiary focus. Colleen Lehmann seconded the motion.

Roll Call:

Shannon Cheek - Yes

Anna Dvorachek - Absent

Kendall Huffman - Yes

Colleen Lehmann - Yes

Melissa Lemay - Yes

Amanda Minor - Yes

Jason Pantier - Yes

Stacy Shonkwiler - Yes

Diana Watson - Absent

Kate Watson - Yes

James Young - Yes

PROPOSED CLINIC HOURS OF OPERATION AT DOCO HEALTH CENTER

After clarification from Matya Riley, FNP-C on length of patient visit times as follows: 40 minute new patient, 20 minute established patient, and 20 minute acute care, Melissa Lemay made a motion to provide hours that consist of walk-in hours with limited scheduling opportunities per day including up to: new patient (2), medication check (2), physicals (2), and well-baby check (1).

Roll Call:

Shannon Cheek - Yes

Anna Dvorachek - Absent

Kendall Huffman - Yes

Colleen Lehmann - Yes

Melissa Lemay - Yes

Amanda Minor - Yes

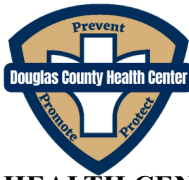
Jason Pantier - Yes

Stacy Shonkwiler - Yes

Diana Watson - Absent

Kate Watson - Yes

James Young - Yes



UPDATES PROVIDED BY DOCO HEALTH CENTER STAFF & DISCUSSION

Updates including the successful interview and offering (pending Board of Health approval) to a mental health provider to increase services offered at the DoCo Health Center were brought to the Board by Abby Hendren. Included within this discussion of hiring a mental health provider, members of the Board posed questions regarding measurable outcomes and baseline data to investigate before services become available to support credibility and reputation of the quality the DoCo Health Center provides. Related to this topic, Board members discussed education perspectives in their respective school districts where they see an immediate need for mental health services. Another topic brought to the Board was the official logo created by employees of the DoCo Health Center and outreach events throughout the months of December 2022 and January 2023 employees will be participating in.

ADJOURNMENT

The next DoCo Health Center Advisory Board meeting was set for December 12, 2022 at 5:00pm in the DCHD conference room or virtually through Google Meet. James Young made a motion to adjourn at 6:00pm and Colleen Lehmann seconded the motion. All in attendance agreed and the meeting was adjourned.

Abby Hendren, SBHC Coordinator