

MINUTES
November 16, 2015

The meeting of the Board of Health was called to order at 5:38pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Dr. Virginia Wade, Tom Wold, Tom Hettinger and Dr. Aaron Parsons. Carol Miller and Dr. Jerrad Zimmerman were absent.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Dr. Aaron Parsons seconded the motion.

APPROVAL OF SEPTEMBER 21, 2015 MINUTES

Nancy Simpson made a motion to approve the September 21, 2015 minutes as presented and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-abstain	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

APPROVAL OF OCTOBER 16, 2015 MINUTES

Dr. Aaron Parsons made a motion to strike the minutes due to lack of quorum and all motions approved at said meeting and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

REVIEW AND APPROVAL OF OCTOBER 19, 2015 & NOVEMBER 16, 2015 BILLS SUBMITTED:

Nancy Simpson made a motion to approve the bills for October 19, 2015 and bills for November 16, 2015 with the following additional November bills-American Express-Supplies-Dental-\$551.74; supplies-\$100.36; supplies-Nursing-\$102.91; supplies-postage-\$84.00; BAM & Promo-\$411.95; supplies-Enviro-\$1030.12; supplies-car seat-\$269.88; supplies-\$34.16; supplies-\$50.41; Douglas County Treasurer-BT-\$992.51; Rogards-supplies-nursing-\$91.90; Rogards-supplies-\$367.56; Rogards-supplies-dental-\$128.60; Sarah Bush Lincoln HC-labs-nursing-\$526.14 and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

OLD BUSINESS

Amanda gave the board a Mental Health update regarding referral for Tamara Hayden joining CEAD and DCMH and possible future partnership.

NEW BUSINESS

EHR: Dr. Aaron Parsons made a motion to approve Amanda signing an EHR agreement before December 31, 2015 up to \$71,900 for implementation costs and service costs totaling \$139,212.00 after MU incentives (2 providers) are taken out over 6 years, showing final cost at \$51,612.00 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Hire Sally Colunga: Dr. Aaron Parsons made a motion to hire Sally Colunga at \$10/hour for full time desk/becoming a Mom facilitator beginning October 16, 2015 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Hire Dr. Davidson: Nancy Simpson made a motion to hire Dr. Davidson P/T for \$55.00/hr. at no more than 10 hours a week beginning October 14, 2015 and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Accepting bids to wax floors: Nancy Simpson made a motion to approve a bid up to \$600.00 for waxing the floors and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Reviews/Raises: Nancy Simpson made a motion due to budget cuts/crisis, we will re-visit raises in March of 2016 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Raise Shingles Vaccine to \$195 fro \$185: Tom Hettinger made a motion to raise the Shingles Vaccine to \$195 from \$185 due to increase vaccine costs and Tom Wold seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Election of officers: Dr. Aaron Parsons made a motion to elect Virginia Wade as President, Dr. Jerrad Zimmerman as Vice President pending if he accepts and Nancy Simpson as Secretary and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Aaron Parsons-yes	Tom Hettinger-yes
Tom Wold-yes	Dr. Jerrad Zimmerman-absent	Carol Miller-absent
Jennifer Bender-absent	Dr. Virginia Wade-yes	

Board appointment/Resignation: Tom Wold a long time board member feels at this time he will resign due to his busy schedule, we all hope he can come and join us again. Tom Hettinger made a motion upon receiving a letter of resignation from Tom Wold the board will accept and Tom Wold seconded the motion.

Roll Call:

Nancy Simpson-yes

Dr. Aaron Parsons-yes

Tom Hettinger-yes

Tom Wold-yes

Dr. Jerrad Zimmerman-absent

Carol Miller-absent

Jennifer Bender-absent

Dr. Virginia Wade-yes

Allocation of funds for Christmas Party: Tom Hettinger made a motion to allocate \$600 for the employee Christmas dinner as well as for supplies and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes

Dr. Aaron Parsons-yes

Tom Hettinger-yes

Tom Wold-yes

Dr. Jerrad Zimmerman-absent

Carol Miller-absent

Jennifer Bender-absent

Dr. Virginia Wade-yes

Next Meeting-January 11th, 2016-5:30pm

AJOURN

Nancy Simpson made a motion to adjourn at 6:50pm.

Submitted by Nancy Simpson