

**MINUTES
May 21, 2018**

The meeting of the board of health was called to order at 5:25 by Dr. Virginia Wade with Lana presenting to the board on the Environmental Programs with emphasis on food, septic and water. Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. At 5:50 busy meeting started. Board members in attendance were Nancy Simpson, Tom Hettinger, Jennifer Bender, Carol Miller and Frank Lincoln. Board members not in attendance were Dr. Aaron Parsons and Dr. Jerrad Zimmerman.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Jennifer Bender seconded the motion.

APPROVAL OF THE APRIL 16, 2018 MINUTES

Tom Hettinger made a motion to approve the minutes and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-abstain	Tom Hettinger-yes	Carol Miller-yes
Jennifer Bender –yes	Dr. Aaron Parsons-absent	Frank Lincoln-yes
Dr. Jerrad Zimmerman-absent		

APPROVAL OF THE MAY 21, 2018 BILLS SUBMITTED

Frank Lincoln made a motion to approve the May 21, 2018 bills submitted with the following additional: Stericycle-med.waste-\$659.19; Health PCP, Inc-contractual, nursing-\$581.92; Softwater Plus-supplies-\$217.06; Netcare Internet Services-web domain-\$65.00 and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Carol Miller-yes
Jennifer Bender-yes	Dr. Aaron Parsons-absent	Frank Lincoln-yes
Dr. Jerrad Zimmerman-absent		

NEW BUSINESS

Molly 6th month review: Tom Hettinger made a motion to approve the raise for Molly Fearneyhough for successfully completing her 6 month review in an increase of her salary from \$27,500 to \$28,500 beginning May 1st, 2018 and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Carol Miller-yes
Jennifer Bender-yes	Dr. Aaron Parsons-absent	Frank Lincoln-yes
Dr. Jerrad Zimmerman-absent		

Maria 6th month review: Frank Lincoln made a motion to approve the raise for Maria Andres for successfully completing her 6 month review in an increase of her salary from \$40,950 to \$42,770 beginning June 15th, 2018 and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Carol Miller-yes
Jennifer Bender-yes	Dr. Aaron Parsons-absent	Frank Lincoln-yes
Dr. Jerrad Zimmerman-absent		

Amanda license raise: Frank Lincoln made a motion to increase the salary of Amanda Minor from \$70,532 to \$73,532 beginning May 1, 2018 for obtaining a Lead Risk Assessor Licensure and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes

Tom Hettinger-yes

Carol Miller-yes

Jennifer Bender-yes

Dr. Aaron Parsons-absent

Frank Lincoln-yes

Dr. Jerrad Zimmerman-absent

Per Diem update: tabled

Invoice for water conditioning: Jennifer Bender made a motion to pay the presented invoice in the amount of \$2585.68 from MP Water for the water conditioning repairs that are needed and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes

Tom Hettinger-yes

Carol Miller-yes

Jennifer Bender-yes

Dr. Aaron Parsons-absent

Frank Lincoln-yes

Dr. Jerrad Zimmerman-absent

Summer Meals update: June 4th through July 27, 2018 meals will be served in Paris, Marshall, Edgar, Tuscola, and Arcola.

Susan's Retirement: May 31, 2018 noon till 2:00pm retirement party for her 17 years of service.

Monthly Financial: looking good-next meeting revised budget to be presented.

NEXT MEETING: June 18th, 2018, 5:30pm

ADJOURN: Nancy Simpson made a motion to adjourn and Tom Hettinger seconded

Submitted by Nancy Simpson