

**MINUTES
MEETING
June 20th, 2022**

The meeting of the Board of Health was called to order at 5:52pm by Dr. Virginia Wade. Board members in attendance were Nancy Simpson, Dr. Virginia Wade, Jeremy Leonard, Bibby Appleby, David Bozarth, and Dr. Aaron Parsons(via zoom) and Dr.Kim Whitaker and Dr. Rafael Ruggieri were absent. Guest = Colleen outlining her duties.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Bibby Appleby seconded the motion.

APPROVAL OF May 16th, 2022 MEETING MINUTES

Jeremy Leonard made a motion to approve the May 16, 2022 minutes and David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-abstain	Nancy Simpson-yes	Bibby Appleby-abstain
Dr. Virginia Wade-yes	Jeremy Leonard-yes	David Bozarth-yes
Dr. Ragael Ruggieri-absent	Dr. Kim Whitaker-abseent	

APPROVAL OF JUNE BILLS SUBMITTED FOR PAYMENT

Jeremy Leonard made a motion to approve current bills presented at the meeting with SBLHC inadvertently labeled ER. It was for labs that we get billed for and then the client reimburses us the cost and Dr. Aaron Parsons seconded the motion,

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

OLD BUSINESS

Update and discussion on water line/well/sanitary sewer/ relocation.

NEW BUSINESS

Real Estate Appraisal Contract: Nancy Simpson made a motion to enter into a contract with Whitsitt and Associates to provide an appraisal of the DCHD property located at 1250 E. US Hwy 36, Tuscola, IL 61953 for a cost not to exceed \$2000 and Bibby Appleby seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

Mall Lease Contract for 1+ years: Bibby Appleby made a motion to approve the Board of Health to enter into a lease for the property at j600 Tuscola Blvd between 1/1/2023 and 12/31/24 with the ability to terminate after the first year by providing a 90 day notice to licensor in writing. Lease is for \$3500.00 month and Dr. Aaron Parsons seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

Storage Shed: Nancy Simpson made a motion to approve the purchase of a 7'X7'Rubbermaid outdoor storage shed at j600 for the cost of \$954 and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

J600 Remodel estimate: Nancy Simpson made a motion to approve the below estimates for a remodel at j600to ensure compliance for program funders: JAG Painting-\$1265.97 remodel-M & R Builders - \$4592.00 and David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

BOD mileage compensation: Bibby Appleby made a motion to approve the Board of Health to submit mileage effective starting July 2022 with an option to receive payment for mileage for meetings from their house location to the meeting location. This rate will be an approved rate of the county and the health department and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

Mileage increase: Jeremy Leonard made a motion to accept the increase in mileage rate from 58.5 cents to 62.5 cents starting July 1, 2022 and Nancy Simpson seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

NACCHO conference: Nancy Simpson made a motion to approve the cost of travel and registration for the NACCHO conference in Atlanta for July 19-21 for a cost of no more than \$1700 and Jeremy Leonard seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-absent	Dr. Kim Whitaker-absent	Jeremy Leonard-yes
Dr. Virginia Wade-yes	David Bozarth-yes	

Credit Card Approval with Trust Bank: Nancy Simpson made a motion for the Douglas County Board of Health to authorize the Health Department to borrow up to \$25,000.00 line of credit cards with Trust Bank. The authorize signers of the credit cards are April Kauffman and Amanda Minor and David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-yes

Nancy Simpson-yes

Bibby Appleby-yes

Dr. Rafael Ruggieri-absent

Dr. Kim Whitaker-absent

Jeremy Leonard-yes

Dr. Virginia Wade-yes

David Bozarth-yes

Review of bills: Board reviewed bills.

Monthly Profit/loss grant category: Amanda discussed this with the board.

Monthly Financial: Amanda discussed and answered any questions the board had.

NEXT MEETING

July 25th, 2022 at 5:30pm

ADJOURN

Nancy Simpson made a motion to adjourn at 7:00pm and Bibby Appleby seconded the motion and all agreed.

Submitted by Nancy Simpson