

**MINUTES**  
**June 20, 2016**

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Dr. Aaron Parsons and Dr. Jerrad Zimmerman. Julian Thoman, Jennifer Bender and Carol Miller were absent. The evening open with guests from MiRaza Community Center which included main speakers-Tim Flavin, director, his wife Debbie Flavin and Erlinda Kauffman. They all shared with the board how many ways MiRaza reaches the Latino population. Gina Romine NBA/NPH student through her studies is required to attend a health board meeting and write a report.

**AGENDA**

Nancy Simpson made a motion to approve the amended agenda and Tom Hettinger seconded the motion.

**APPROVAL OF APRIL & MAY MEETING MNUTES**

Dr. Aaron Parsons made a motion to approve all minutes as presented and Tom Hettinger seconded the motion.

**Roll Call:**

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-abstain
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**REVIEW AND APPROVAL OF MAY & JUNE 2016 BILLS SUBMITTED**

Nancy Simpson made a motion to approve May & June 2016 bills submitted to include the following additions; First Christian Church, MRC Family Fun-\$10.00; Austin Martinez-Mileage & Expense-Dental-\$32.40 and Amishland Development-refund-\$210.00 and Dr. Jerrad Zimmerman seconded the motion.

**Roll Call:**

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**NEW BUSINESS**

Scan X purchase-Tom Hettinger made a motion to approve the purchase of the Scan-X repair parts when needed not to exceed \$1500.00 and Dr. Aaron Parsons seconded the motion.

**Roll Call:**

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**Summer Hires:** Nancy Simpson made a motion to hire the following summer part-time seasonal work-Beckie Hedrick for \$10.00/hour no more than 35 hours a week for 11 weeks, Rosemary Hostettler for \$10.00/hour for 10-15 hours a week for 9-10 weeks and Rob Middleton for \$10.00/hour for 14-21 hours a week for 9-10 weeks and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**Dentist Hire:** Dr. Jerrad Zimmerman made a motion to hire a new dentist for a salary not to exceed \$105,000.00 if a higher salary is needed must bring back to the board. The position will be full-time and will be under contract with the same requirements and benefits as the other dentists on staff and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**Jeans on Fridays in Summer:** Tom Hettinger made a motion to allow staff to wear jeans (no holes) on Fridays during the summer only and Dr. Aaron Parsons seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-no
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**Hep. A and B vaccine cost raise:** Dr. Jerrad Zimmerman made a motion to raise the Vaccine costs of Hep A to \$40.00 and the Hep B to \$45.00 and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-absent	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-absent		

**Sally & Laura 6 months review:** Amanda said both were doing well and no raises at this time.

**July Meeting (Amanda in Phoenix at NACCHO conf. for MRC:** After discussion it was decided if the board needs to meet before August 15<sup>th</sup> on July 25<sup>th</sup> Amanda would notify all.

## **OTHER BUSINESS**

**June SNS drill:** went well.

**Summer food program/MRC-Summer fun Challenge:** Martial arts started Thursday June 16, 2016 from grant monies.

Tom Hettinger made a motion to go into executive session and Nancy Simpson seconded the motion.

Roll Call: Nancy Simpson-yes, Dr. Jerrad Zimmerman-yes, Tom Hettinger-yes & Dr. Aaron Parsons-yes.

Regular meeting resumed at 7:21pm with guests .

**MiRaza Community Center:** Dr. Jerrad Zimmerman made a motion to remain funding MiRaza for additional 3 months until the September 2016 meeting for re-evaluation and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Hettinger-yes	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-absent	Julian Thoman-absent
Jennifer Bender-absent		

**ADJOURN**

**Tom Hettinger made a motion to adjourn the meeting at 7:25 and Nancy Simpson seconded the motion and all agreed.**

**Next Meeting-August 15<sup>th</sup>, 2016 at 5:30pm unless notified to have a meeting July 25, 2016 at 5:30pm**

**Submitted by Nancy Simpson**

**EXECUTIVE SESSION  
MINUTES  
JUNE 20, 2016**

Dr. Virginia Wade, board president, opened executive session meeting at 7:00pm and closed at 7:20pm. Those present were Dr. Jerrad Zimmerman, Nancy Simpson, Tom Hettinger and Dr. Aaron Parsons and those absent were Julian Thoman, Carol Miller and Jennifer Bender.

**AGENDA**

**Program decisions concerning budget for MiRasa:** After some discussion, the board decided to extend funding for three months to allow MiRasa to find other sources of funding. The Douglas County Health Department has depended on grants for funding MiRasa Community Center and due to grants not available at this time the center is showing a the negative line. It has been suggested to MiRaza to help find other sources within the community for funds to be able to continue their good work and the Douglas County Health Department will work with them.

Submitted by Nancy Simpson