

**MINUTES
MEETING
JULY 17TH, 2023**

The meeting of the Board of Health was called to order at 5:36pm by Dr. Virginia Wade. Board members in attendance were Dr. Rick Davidson, Dr. Rafael Ruggieri, Jeremy Leonard, Dr. Virginia Wade, Jim Higgins, Nancy Simpson and Dave Bozarth and Bibby Appleby by Zoom. A motion was made by Nancy Simpson and Dr. Rafael Ruggieri seconded the motion and all agreed. Guests were Dan Henry and Ed Carlton from the Douglas County Board were present.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Jeremy Leonard seconded the motion and all agreed.

APPROVAL of JUNE 26TH, 2023 MEETING MINUTES

Jeremy Leonard made a motion to approve the June 26th meeting minutes and Jim Higgins seconded the motion.

Roll call:

Dr. Rick Davidson-yes	Dr. Rafael Ruggieri-abstain	Bibby Appleby-yes
Nancy Simpson-yes	Dave Bozarth-yes	Jim Higgins-yes
Dr. Virginia Wade-yes	Bibby Appleby-yes	

APPROVAL of JULY BILLS SUBMITTED

Bibby Appleby made a motion to approve the July bills as presented and Dr. Rafael Ruggieri seconded the motion.

Roll call:

Dr. Rick Davidson-yes	Dr. Rafael Ruggieri-yes	Bibby Appleby-yes
Nancy Simpson-yes	Dave Bozarth-yes	Jim Higgins-yes
Dr. Virginia Wade-yes	Bibby Appleby-yes	

Approve Reports of fees of Departments: None presented.

OLD BUSINESS:

BOH and County Board with discussion on the services provided and needs for the Health Department which included the building and Personnel Policy/Handbook.

NEW BUSINESS

Payment for extra hours for classes: Jim Higgins made a motion to provide payment of hours outside of the normal 35 -hour work week for time teaching revenue generating classes at a rate of employees' salary plus an additional \$5.00 per hour to be retroactive to June 1, 2023 and Jeremy Leonard seconded the motion.

Roll call

Dr. Rick Davidson-yes	Dr. Rafael Ruggieri-yes	Bibby Appleby-yes
Nancy Simpson-yes	Dave Bozarth-yes	Jim Higgins-yes
Dr. Virginia Wade-yes	Bibby Appleby-yes	

Staff policies on working from home:

Dr. Rick Davidson made a motion to approve the pilot program of employees working from home; by allowing up to 4 employees to begin working from home. From this, policies and procedures will be developed to be used as a model for other employees and departments to use. This will be for 3 months and then the board will re-visit and Dr. Ruggieri seconded the motion.

Roll call:

Dr. Rick Davidson-yes

Dr. Rafael Ruggieri-abstain

Bibby Appleby-yes

Nancy Simpson-yes

Dave Bozarth-yes

Jim Higgins-yes

Dr. Virginia Wade-yes

Bibby Appleby-yes

NEXT MEETING: August 21, 2023 at 5:30pm

ADJOURN: Nancy Simpson made a motion to adjourn at 7:30pm

Submitted by Nancy Simpson