

MINUTES
August 20, 2018

GUEST: Summer Phillips presented the Summer Food Program prior to the business meeting.

The meeting of the board of Health was called to order at 6:05pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Carol Miller, Dr. Jerrad Zimmerman, Tom Hettinger and Frank Lincoln. Jennifer Bende and Dr. Aaron Parsons were absent.

AGENDA

Carol Miller made a motion to approve the agenda as presented and Nancy Simpson seconded the motion.

APPROVAL OF THE JUNE 18, 2018 MINUTES

Dr. Jerrad Zimmerman made a motion to approve the minutes as presented and Frank Lincoln seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

APPROVAL OF THE JULY/AUGUST 2018 BILLS SUBMITTED

Nancy Simpson made a motion to approve the July/August, 2018 bills submitted and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

OLD BUSINESS

Nurse Hire: Dr. Jerrad Zimmerman made a motion to approve the hire of Lori Loop at \$21.00/hour for full time for an annual salary of \$38,220 with start date of August 15, 2018 and Frank Lincoln seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

NEW BUSINESS

Karen full-time Dental Assistant: Dr. Jerrad Zimmerman made a motion to approve Karen to a full-time status with a start date of August 13, 2018. Her start date was April 2, 2018 for PT Dental Assistant at \$10.00/hour and she will continue this rate for a total of \$18,200/year and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

April's certificate increase: Frank Lincoln made a motion to approve a \$1/hour increase an hour for April's Certificate of Achievement for the Myevolv EMR system and RevConnect Billing Training. Her salary will be \$21.24/hour or \$39,202.80/year with a start date of August 15, 2018 and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

Approve Holiday calendar: Nancy Simpson made a motion to accept the presented 2019 Holiday Calendar on the assumptions that it may change after the County accepts theirs and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes	Frank Lincoln-yes
Dr. Aaron Parsons-absent	Tom Hettinger-yes	Jennifer Bender-absent
Carol Miller-yes		

Mental Health Meetings/Carle meetings: Amanda shared with board the objectives they hope to achieve.

Monthly Financial: Statement was given to all.

NEXT MEETING

September 17th, 2018 at 5:30pm

ADJOURN

Dr. Jerrad Zimmerman made a motion to adjourn at 6.25pm and Tom Hettinger seconded.

Submitted by Nancy Simpdon