

**MINUTES  
MEETING  
October 17<sup>th</sup>, 2022**

The Board of Health was called to order at 5:30pm for guests and meeting started at 5:55pm by Dr. Virginia Wade. Board members in attendance were Dr. Virginia Wade, Nancy Simpson, Jeremy Leonard, David Bozarth, Bibby Appleby(via zoom) Dr. Rafael Ruggieri and Dr. Kim Whitaker. Dr. Aaron Parsons was absent. Guests were Luke Sparks-CPA, Abby Hendren-Grant Manager and Kacee Magee-Auditor,

**AGENDA**

David Bozarth made a motion to approve the amended agenda as presented and Jeremy Leonard seconded the motion.

**APPROVAL OF SEPTEMBER 19TH, 2022 MEETING MINUTES**

Bibby Appleby made a motion to approve the September 19<sup>th</sup>, 2022 minutes and Dr. Kim Whitaker seconded the motion.

**Roll Call:**

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Bibby Appleby-yes
Dr. Rafael Ruggieri-abstain	Jeremy Leonard-abstain	Dr. Virginia Wade-yes
Dr. Kim Whitaker-yes	David Bozarth-yes	

**APPROVAL OF OCTOBER BILLS SUBMITTED FOR PAYMENT**

Jeremy Leonard made a motion to approve the October bills submitted for payment and David Bozarth seconded the motion.

**Roll Call:**

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Dr. Virginia Wade-yes
Dr. Rafael Ruggieri-yes	Jeremy Leonard-yes	Bibby Appleby-yes
Dr. Kim Whitaker-yes	David Bozarth-yes	

**OLD BUSINESS**

School based health clinic update: Abby Hendren-Grant Manager informed the board that they have had the first advisory meeting.

**NEW BUSINESS**

Audit review and approval: Dr. Kim Whitaker made a motion to approve the presented responses to the 2021 audit conducted by LWH and Dr. Ruggieri seconded the motion.

**Roll Call:**

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Dr. Virginia Wade-yes
Dr. Rafael Ruggieri-yes	Jeremy Leonard-yes	Bibby Appleby-yes
Dr. Kim Whitaker-yes		

NP contract approval: Dr. Rafael Ruggieri made a motion to approve the Nurse Practitioner's Part Time contract which starts October 2, 2022 and David Bozarth seconded the motion.

**Roll Call:**

Dr. Aaron Parsons-absent	Nancy Simpson-yes	Dr. Virginia Wade-yes
Dr. Rafael Ruggieri-yes	Jeremy Leonard-yes	Bibby Appleby-yes
Dr. Kim Whitaker-yes		

**Supervising physician contract: tabled**

**FT Dentist Contract:** Jeremy Leonard made a motion to approve a contract for a new Full-Time dentist on contingency approval with good references and Dr. Kim Whitaker seconded the motion, Roll Call:

Dr. Aaron Parsons-absent

Nancy Simpson-yes

Dr. Virginia Wade-yes

Dr. Rafael Ruggieri-yes

Jeremy Leonard-yes

Bibby Appleby-yes

Dr. Kim Whitaker-yes

**BOH member re-appointment and officer re-appointment:** Bibby Appleby made a motion to recommend to the County Board the re-appointment of Nancy Simpson-11-30-25 and Jeremy Leonard 11-30-25 and re-appointment of the officers: Dr. Wade, President, Jeremy Leonard-Vice President and Nancy Simpson-Secretary-expiration date of 12-31-23 and David Bozarth seconded the motion.

Roll Call:

Dr. Aaron Parsons-absent

Nancy Simpson-yes

Dr. Virginia Wade-yes

Dr. Rafael Ruggieri-yes

Jeremy Leonard-yes

Bibby Appleby-yes

Dr. Kim Whitaker-yes

**New Board Member-Tabled**

**BOH by laws update: tabled**

**Policy review: Discussion**

**Review of bills, monthly Profit/loss grant category, & Monthly Financial: Discussion**

Next Meeting: November 21<sup>st</sup>, 2022 5:30pm.

Adjourn: Nancy Simpson made a motion to adjourn at 7:15pm

Submitted by Nancy Simpson