

**MINUTES**  
**May 18<sup>th</sup>, 2015**

Susan Hayes-Director of Nursing-provided a presentation with the personnel changes in 2014 causing challenges which were met with the great nursing staff and the programs planned for 2015.

The meeting of the Board of Health was called to order at 5:42pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Nancy Simpson, Carol Miller, Tom Wold and Jennifer Bender. Those not in attendance were Dr. Aaron Parsons and Dr. Jerrad Zimmerman.

**AGENDA**

Tom Hettinger made a motion to approve the agenda as presented and Carol Miller seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-yes
Jennifer Bender-yes		

**APPROVAL OF APRIL 20, 2015 MINUTES**

Carol Miller made a motion to approve the April 20, 2015 minutes and Tom Hettinger seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-abstain
Jennifer Bender-abstain		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Nancy Simpson made a motion to approve the bills submitted with the following additions: Summer Phillips-Mileage-Outreach-\$182.16; Summer Phillips-Mileage-Dental-\$90.85; Summer Phillips-Mileage-\$41.34; American Express-Supplies-\$39.00; Conference-\$121.70; Supplies-\$756.70; Supplies/Cabot-\$267.11; Baby & Me Tob-\$147.81 and 1 deletion-Signature Restorations-Lab and Tom Wold seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-yes
Jennifer Bender-yes		

**OLD BUSINESS**

Approval of updated board by-laws: Nancy Simpson made a motion to approve the updated by-laws as presented and Tom Hettinger seconded the motion,

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-yes
Jennifer Bender-yes		

## NEW BUSINESS

NACCHO conf. approval: Amanda shared with the board the cost difference in mileage riding with someone to the conference. Nancy Simpson made a motion to approve the conference fee, hotel, and per diem for Amanda Minor to attend the NACCHO with the cost of \$768.00 and Jennifer Bender seconded the motion.

Roll Call:

Tom Hettinger –yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-yes
Jennifer Bender –yes		

Military leave for employee: Tom Hettinger made a motion to approve to pay Nancy Viramontes the difference in her DCHD pay and her Military pay when she is on leave for basic training according to state statute 5 ILCS 325/1(which is attached in secretary files) and she will also accrue all of her benefits while on leave from May 21<sup>st</sup> 2015 until July 24<sup>th</sup>, 2015 and Carol Miller seconded the motion.

Roll Call:

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-absent
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Tom Wold-yes
Jennifer Bender-yes		

Board Open Meetings Act training for board: Dr. Aaron Parsons and Jennifer Bender(new to the board) will take training. Amanda also inquired if the training was annual which it is not-one time only. Jennifer submitted her certificate at the meeting.

Partnership with Center for Healthy living at Sara Bush Lincoln Health Center: Amanda shared with the board the advantages of the program needed within our community if implemented and the board agreed.

Future dental grants: Amanda has applied for the \$100,000.00 grant to continue and expand the dental service we now have.

## OTHER BUSINESS

Grant applications: Amanda shared with the board the different grants to be applied for.

State grand updates: Amanda informed the board at this time the funding cuts do not affect the services at the Health Department, most cuts will affect the private sector. Medicaid cuts do not affect the health department; however, some of the nursing grants were cut 12%. Salaries will be shuffled through other grants to see if this will help before looking at other options.

## NEXT MEETING

June 15<sup>th</sup>, 2015 at 5:30pm

## ADJOURN

Nancy Simpson made a motion to adjourn at 6:12pm and Tom Hettinger seconded the motion.

Submitted by Nancy Simpson