

MINUTES
September 16, 2013

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Wold, Nancy Simpson, Dr. Jerrad Zimmerman, Darlene Hutchinson and Tom Hettinger. Members absent were Dr. Rick Davidson and Carol Miller.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Darlene Hutchinson seconded the motion.

AUGUST 19, 2013 MINUTES

Dr. Jerrad Zimmerman made a motion to approve the minutes as presented and Tom Wold seconded the motion.

Roll Call:

Tom Wold-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes
Dr. Rick Davidson-absent	Carol Miller-absent	Darlene Hutchinson-abstain
Tom Hettinger-abstain		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to approve the bills submitted with the following additions: Lease Consultants Corp; Copier-\$142.42; American Express-Vaccine-\$942.77; Dental Supplies-\$363.33; Supplies-\$8.41; Training-\$1295.00; Supplies-\$35.04; IDOT supplies-\$241.56; MiRaza supplies-\$5.80; Summer Phillips-Mileage & Expense-\$9.44; Summer Phillips-Mileage & Expense-\$209.79 and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Tom Wold-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes
Dr. Rick Davidson-absent	Carol Miller-absent	Darlene Hutchinson-yes
Tom Hettinger-yes		

OLD BUSINESS

Phase 2 update-Studs are up and things are going well with the hope to be done in 6 weeks.

NEW BUSINESS

Summer's raise for certificate: Tom Hettinger made a motion to approve the \$.50 cent raise for Summer for obtaining her IPC (In-Person Counselor) certificate to help individuals get insurance through the portal making her salary increase from \$10.82 per hour to \$11.32 per hour beginning Sept. 15, 2013 and Tom Wold seconded the motion.

Roll Call:

Tom Wold-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes
Dr. Rick Davidson-absent	Carol Miller-absent	Darlene Hutchinson-yes
Tom Hettinger-yes		

Cleaning Bid Approval: Nancy Simpson made a motion to approve the cleaning bid submitted by Dee's Housecleaning for \$ 450.00 a month beginning October 1st, 2013 and Tom Wold seconded the motion.

Roll Call:

Tom Wold-yes	Nancy Simpson-yes	Dr. Jerrad Zimmerman-yes
Tom Hettinger-yes	Darlene Hutchinson-yes	Carol Miller-absent
Dr. Rick Davidson-absent		

Employee dismissal: Personnel issues were discussed.

NEXT MEETING:

October 21st, 2013 at 5:30pm

ADJOURN:

Dr. Jerrad Zimmerman made a motion to adjourn at 6:10pm and Tom Hettinger seconded the motion.

Submitted by Nancy Simpson