

1250 E US HWY 36
Tuscola, IL 61953



DoCo Health Center

P: 217.253.4137

F: 217.599.3854

May 8, 2023

OFFICIAL MINUTES

of the

DOUGLAS COUNTY HEALTH CENTER ADVISORY BOARD

*Members of the Douglas County School Based Health Center Advisory Board convened in regular session at 5:00 P.M., Conference Room, Douglas County Health Department, Tuscola, Illinois & Google Meets virtual options available. DCHC Clinic Manager, Abby Hendren called the meeting to order at 5:00pm on 5/8/2023.

ROLL CALL

*Members present (In-Person): Colleen Lehmann and Jason Pantier

*Members present (Google Meet): James Young, Stacy Shonkwiler, Shannon Cheek and Amanda Minor

*Members absent: Anna Dvorachek, Kendall Huffman, Kate Watson, Melissa Lemay and Diana Watson.

PRESENT: 6

ABSENT: 5

APPROVAL OF MARCH 13, 2023 MEETING MINUTES

Shannon Cheek made a motion to approve the April 10, 2023 minutes and Colleen Lehmann seconded the motion.

Roll Call:

Shannon Cheek - Yes

Anna Dvorachek - Absent

Kendall Huffman - Absent

Colleen Lehmann - Yes

Melissa Lemay - Absent

Amanda Minor - Yes

Jason Pantier - Yes

Stacy Shonkwiler - Yes

Diana Watson - Absent

Kate Watson - Absent

James Young - Yes

REPORT OF PATIENT PARTICIPATION BY ZIP CODE

Abby Hendren brought a generalized report of encounter quantities per provider, unduplicated patients, and an analysis of participation grouped by school district. James Young asked for a more quantifiable report of participation including school district population and payer reports per school district. James Young also brought to the discussion the request for ideas of financial capability for the operations of the school-based health center. Amanda Minor and Abby Hendren agreed to prepare and share financial reports as they relate to school-based health center operations and planning.

DISCUSSION OF PLANNED COMMUNITY/SCHOOL EVENTS - SUMMER 2023

Abby Hendren gave advisory board members a chance to ask questions about the upcoming schedule of community events for DoCo Health Center staff. Abby Hendren emphasized the significance of the impact of the rural communities in Douglas County by bringing services to residents where they are and reducing barriers of transportation.

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DISCUSSION OF GRANT REQUIREMENTS FOR DCHC ADVISORY BOARD MEETING

For the school-based health center grant funding, the advisory board is only required to meet twice annually. We are gauging interest in continuing to have advisory board meetings monthly or if there is any interest in another time increment such as every other month or quarterly. Abby Hendren asked all advisory board members present to respond to the Google Forms link sent out about interest in changing the meeting frequency of the advisory board.

ADJOURNMENT

The next DoCo Health Center Advisory Board meeting was set for June 12, 2023 at 5:00pm in the DCHD conference room or virtually through Google Meet. Shannon Cheek made a motion to adjourn at 5:25pm and Amanda Minor seconded the motion. All in attendance agreed and the meeting was adjourned.

Roll Call:

Shannon Cheek - Yes
Anna Dvorachek - Absent
Kendall Huffman - Absent
Colleen Lehmann - Yes

Melissa Lemay - Absent
Amanda Minor - Yes
Jason Pantier - Yes

Stacy Shonkwiler - Yes
Diana Watson - Absent
Kate Watson - Absent
James Young - Yes

A handwritten signature in black ink, appearing to read "Abby Hendren", written over a horizontal line.

Abby Hendren, DCHC Clinic Manager