

**MINUTES
February 26, 2018**

The meeting of the board of health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Dr. Jerrad Zimmerman, Nancy Simpson, Frank Lincoln, Tom Hettinger, Dr. Aaron Parsons and Jennifer Bender. Carol Miller was absent.

AGENDA

Nancy Simpson made a motion to approve the agenda as presented and Jennifer Bender seconded the motion.

APPROVAL OF THE JANUARY 22, 2018 MINUTES

Tom Hettinger made a motion to approve the minutes as presented and Frank Lincoln seconded the motion.

Roll Call:

Nancy Simpson-yes	Frank Lincoln-yes	Dr. Jerrad Zimmerman-abstain
Tom Hettinger-yes	Jennifer Bender –yes	Carol Miller-absent
Dr. Aaron Parsons-yes		

APPROVAL OF FEBRUARY 26, 2018 BILLS SUBMITTED

Nancy Simpson made a motion to approve February 26, 2018 bills submitted with a note to clarify the check to Douglas County Clerk & Recorder was a two year invoice and Jennifer Bender seconded the motion.

Roll Call:

Nancy Simpson-yes	Frank Lincoln-yes	Dr. Jerrad Zimmerman-yes
Tom Hettinger-yes	Jennifer Bender-yes	Carol Miller-absent
Dr. Aaron Parsons-yes		

OLD BUSINESS

DON starting by March 19, 2018: Stacy Shonkwiler (Susan's replacement) with a starting salary of \$51,000 with a review at 6 months.

County Board: Amanda will meet with the board in March

NEW BUSINESS

CDW-Sophos anti-virus: Frank Lincoln made a motion to approve the purchase of Sophos for the County Computer Malware Software update at the cost of \$8540.00 and Dr. Aaron Parsons seconded the motion. This new business needed approved before approval of bills submitted so invoice could be included.

Roll Call:

Nancy Simpson-yes	Frank Lincoln-yes	Dr. Jerrad Zimmerman-yes
Tom Hettinger-yes	Jennifer Bender-yes	Carol Miller-absent
Dr. Aaron Parsons-yes		

TeleHealth Conf: Dr. Aaron Parsons made a motion to approve the expenditures for Amanda and April to attend a Tele Health Conf. In Chicago with a total of approximately \$2721.00-fee((\$1300), hotel(\$645); Mileage (\$176) Per Diem ((\$210) and Dr. Jerrad Zimmerman seconded the motion.

Roll Call:

Nancy Simpson-yes

Frank Lincoln-yes

Dr. Jerrad Zimmerman-yes

Tom Hettinger-yes

Jennifer Bender-yes

Carol Miller-absent

Dr. Aaron Parsons-yes

Amanda shared with the board and received ideas for strategic plan to be included this year.

Also Monthly Financial was shared with all.

NEXT MEETING

March 19th, 2018, 5:30pm

ADJOURN

Dr. Jerrad Zimmerman made a motion to adjourn at 6:25pm and Tom Hettinger seconded the motion.

Submitted by Nancy Simpson