

MINUTES
June 23, 2014

The meeting of the Board of Health was called to order at 5:30pm by Dr. Virginia Wade at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Nancy Simpson, Tom Hettinger, Dr. Rick Davidson, Carol Miller and Darlene Hutchinson. Board members not attendance were Tom Wold and Dr. Jerrad Zimmerman. Travis Eastin presented to the board the design and cost of a new business sign for the Douglas Health Department.

AGENDA

Darlene Hutchinson made a motion to approve the agenda as presented and Tom Hettinger seconded the motion.

APPROVAL OF MAY 23, 2014 MINUTES

Tom Hettinger made a motion to approve the minutes as presented and Carol Miller seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Wold-absent	Darlene Hutchinson-abstain
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Dr. Rick Davidson-abstain
Tom Hettinger-yes		

REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT

Nancy Simpson made a motion to the bills submitted with the following additional: Julie Paddock-Mileage & Exp-\$42.00; April Kauffman-Mileage & Exp.-\$44.24; April Kauffman-Mileage & Exp.-\$96.00; April Kauffman-Mileage & Exp.-\$61.04; Adams Outdoor Adv.-Adv.-\$805.00; Lana Sanstrom-Mileage & Exp.-\$81.81; ServSafe-FSSMC-\$1035.99 and Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr. Jerrad Zimmerman-absent	Carol Miller-yes	Dr. Rick Davidson-yes
Tom Hettinger-yes		

NEW BUSINESS

Medical Dir. Agreement: Tabled

Dentist contract: Tom Hettinger made a motion to accept Dr.Yoon's Dentist's contract for FY14 and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr.Jerrad Zimmerman-absent	Carol Miller-yes	Dr. Rick Davidson-yes
Tom Hettinger-yes		

High Dose flu: Nancy Simpson made a motion to set the high dose flu price at \$45.00 and the regular dose flu at \$25.00 and Darlene Hutchinson seconded the motion.

Roll Call:

Nancy Simpson-yes	Tom Wold-absent	Darlene Hutchinson-yes
Dr.Jerrad Zimmerman-absent	Carol Miller-yes	Dr. Rick Davidson-yes
Tom Hettinger-yes		

ID Machine purchase: Tom Hettinger made a motion to purchase the ID machine from IDVille for \$4302.06 plus \$200.00 for the scanner and Nancy Simpson seconded the motion.

Roll Call:

Nancy Simpson-yes

Tom Wold-absent

Darlene Hutchinson-yes

Dr. Jerrad Zimmerman-absent

Carol Miller-yes

Dr. Rick Davidson-yes

Tom Hettinger-yes

Purchase Update on Website: Tom Hettinger made a motion to purchase SEO and CMS Control Panel options for the cost of \$1435.00 and Nancy Simpson seconded the motion. This will allow us to change information on the website ourselves. This will be taken from the PHEP PY14 grant.

Roll Call:

Nancy Simpson-yes

Tom Wold-absent

Darlene Hutchinson-yes

Dr. Jerrad Zimmerman-absent

Carol Miller-yes

Dr. Rick Davidson-yes

Tom Hettinger-yes

Update on Food Service Sanitation Managers: Amanda update on cost and time for classes.

Updates on Grants: Amanda will find out this week for a \$100,000.00 grant.

NEXT MEETING July 21, 2014

ADJOURN Nancy Simpson to adjourn at 7:30pm and Darlene and Carol seconded motion.

Submitted by Nancy Simpson