

**MINUTES**  
**April 20, 2015**

Lana Sanstrom-Director Environmental Department provided a presentation on all of the programs within. It was very informative and appreciated.

The meeting of the Board of Health was called to order at 6:20pm by Dr. Virginia Wada at the office Of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Nancy Simpson, Dr. Jerrad Zimmerman, Dr. Aaron Parsons and Carol Miller. Those not in attendance was Tom Wold and Jennifer Bender.

**AGENDA**

Nancy Simpson made a motion approve the agenda as presented and Tom Hettinger seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-absent		

**APPROVAL OF MARCH 16, 2015 MINUTES**

Tom Hettinger made a motion to approve the March 16, 2015 minutes and Carol Miller seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-abstain	Dr. Aaron Parsons-abstain
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-absent		

**REVIEW AND APPROVAL OF BILLS SUBMITTED FOR PAYMENT**

Dr. Jerrad Zimmerman made a motion to approve the bills presented with the following additions; Nancy Ruiz Ely-mileage-\$197.80; Summer Phillips-mileage-\$20.70; Summer Phillips-mileage-\$212.65; Summer Phillips-mileage-\$109.25; American Express-Building supplies-\$45.01-supplies-\$98.15-CPR-\$114.00-supplies-\$1044.70-supplies-\$1857.58-car seats-\$141.57-training supplies-\$897.70-supplies-\$1560.87; Brookside Wood Products-Conference Room-\$1242.61; Douglas County Treasurer-supplies-\$208.82; Children's First Calibrations-V&H-\$50.00; Marium Miller-Contractual-\$224.00 and Dr. Aaron Parsons seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-absent		

**OLD BUSINESS**

**HER & Strategic plans:** tabled until next meeting.

**Lawn Bids:** Dr. Jerrad Zimmerman made a motion to accept the lawn bid from Amity Landscape in the amount of \$35.00 per mow making sure blowing off sidewalk and weed eating with each mow was included in contract but also eliminating the need for \$20.00 per month for weeds as we have a contract with Carso and Dr. Aaron Parsons seconded the motion.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-absent		

**NEW BUSINESS:**

**Personnel 6 month review:** Ada Gingerich has had her 6 month review with great reviews.

**Board By-Laws Updates:** The board discussed the additions and changes as presented by Amanda Minor and an update of the By-Laws for the Douglas County Health Department will be presented at the next board meeting on May 18, 2015 to be voted on.

**Physician compensation:** Dr. Virginia Wade excused herself at 6:30pm as the board discussed Dr. Wade's standing orders Physician's contract that had been approved in August of 2014 in the amount of \$400.00 per month, according to state statute we can only approve \$4000.00 annually, it was determined by the board since the payment of \$1600 has already been received that a \$400 payment will be made before July 1, 2015 and then she will receive a \$2000.00 payment in July of 2015. Dr. Jerrad Zimmerman made a motion to approve the Dr. Virginia Wade's new standing orders Physician's contract not to exceed \$4000.00 annually and Tom Hettinger seconded the motion. Dr. Wade returned to the meeting at 6:40pm.

**Roll Call:**

Tom Hettinger-yes	Nancy Simpson-yes	Dr. Aaron Parsons-yes
Dr. Jerrad Zimmerman-yes	Carol Miller-yes	Tom Wold-absent
Jennifer Bender-absent		

**OTHER BUSINESS:**

**Dental at Lakeland & Open House Comments-**Amanda update the board and both open house and the dental at Lakeland were discussed.

**ADJOURN**

Dr. Jerrad Zimmerman made a motion to adjourn the meeting at 6:55pm and Dr. Aaron Parsons seconded the motion and all agreed.

**NEXT MEETING**

May 18<sup>th</sup>, 2015 at 5:30pm.

Submitted by Nancy Simpson