

**MINUTES**  
**July 25th, 2016**

The meeting of the Board of Health was called to order at 5:45 pm by Amanda Minor at the office of Douglas County Health Department located 1250 US HWY 36, Tuscola, IL. Board members in attendance were Tom Hettinger, Dr. Aaron Parsons, Dr. Jerrad Zimmerman, Julian Thoman, and Carol Miller. Nancy Simpson, Jennifer Bender, and Dr. Virginia Wade were absent.

**AGENDA**

Tom Hettinger made a motion to approve the amended agenda and Dr. Aaron Parsons seconded the motion. (The agenda was amended with the correct month for the minutes as well as the bills)

**APPROVAL OF JUNE MEETING MNUTES**

Dr. Jerrad Zimmerman made a motion to approve the minutes as presented and Tom Hettinger seconded the motion.

**Roll Call:**

Nancy Simpson-absent	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-abstain	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-abstain		

**REVIEW AND APPROVAL OF JULY 2016 BILLS SUBMITTED**

Dr. Jerrad Zimmerman made a motion to approve the July 2016 bills submitted and Dr. Aaron Parsons seconded the motion.

**Roll Call:**

Nancy Simpson-absent	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-yes	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-yes		

**OLD BUSINESS**

Dentist Hire- Amanda updated the board on the dentists that have been interviewed. The salary that is being offered is considered low according to those that have been interviewed. Amanda said that Champaign County was comparable to our starting salary, but has not received any information back from the other county's that she emailed. After discussion Dr. Zimmerman motioned that there should be a base salary for the dentists of \$105,000, with a production bonus structured on the identified needed amount for the health department. Dr. Aaron Parsons seconded the motion. Amanda will discuss with Adams County and review their bonus structure and present at the August board meeting. The bonus will be paid out at an interval determined by the DCHD administrator. The bonus structure will be presented to those dentists with more than 5 years experience.

**Roll Call:**

Nancy Simpson-absent	Tom Hettinger-yes	Dr. Jerrad Zimmerman-yes
Carol Miller-yes	Dr. Aaron Parsons-yes	Jennifer Bender-absent
Julian Thoman-yes		

**NEW BUSINESS**

Daily rate of pay for PRN dentists-Tom Hettinger made a motion to approve the hourly wage of \$70/hour for the dentists that work PRN for the DCHD in the Dental Clinic. Dr. Aaron Parsons seconded the motion.

**Roll Call:**

Nancy Simpson-absent  
Carol Miller-yes  
Julian Thoman-yes

Tom Hettinger-yes  
Dr. Aaron Parsons-yes

Dr. Jerrad Zimmerman-yes  
Jennifer Bender-absent

**IT Hire:** After a great discussion and a need for more financial information Dr. Zimmerman tabled the motion until the August meeting. Dr. Parsons seconded the motion.

Roll Call:

Nancy Simpson-absent  
Carol Miller-yes  
Julian Thoman-yes

Tom Hettinger-yes  
Dr. Aaron Parsons-yes

Dr. Jerrad Zimmerman-yes  
Jennifer Bender-absent

**Laura Certification Raise in November:** Carol made the motion to increase Laura Voudrie's hourly wage by \$.50 after receiving her Vision and Hearing certification as well as her CLC (Certified Lactation Counselor) in November. Tom Hettinger seconded the motion.

Roll Call:

Nancy Simpson-absent  
Carol Miller-yes  
Julian Thoman-yes

Tom Hettinger-yes  
Dr. Aaron Parsons-yes

Dr. Jerrad Zimmerman-yes  
Jennifer Bender-absent

**Clarify \$800 stipend for dentist CEU's:** Dr. Zimmerman made a motion to clarify the \$800 stipend to be a total annual cost for the CEU's. Thus, the dentists will only receive \$800 annually for their yearly CEU's. Julian Thoman seconded the motion.

Roll Call:

Nancy Simpson-absent  
Carol Miller-yes  
Julian Thoman-yes

Tom Hettinger-yes  
Dr. Aaron Parsons-yes

Dr. Jerrad Zimmerman-yes  
Jennifer Bender-absent

**ADJOURN**

Tom Hettinger made a motion to adjourn the meeting at 6:45 PM and Julian Thoman seconded the motion and all agreed.

Next Meeting-August 15<sup>th</sup>, 2016 at 5:30pm unless

Submitted by Amanda Minor

**EXECUTIVE SESSION  
MINUTES  
JUNE 20, 2016**

**Dr. Virginia Wade, board president, opened executive session meeting at 7:00pm and closed at 7:20pm. Those present were Dr. Jerrad Zimmerman, Nancy Simpson, Tom Hettinger and Dr. Aaron Parsons and those absent were Julian Thoman, Carol Miller and Jennifer Bender.**

**AGENDA**

**Program decisions concerning budget for MiRasa: After some discussion, the board decided to extend funding for three months to allow MiRasa to find other sources of funding. The Douglas County Health Department has depended on grants for funding MiRasa Community Center and due to grants**

**not available at this time the center is showing a the negative line. It has been suggested to MiRaza to help find other sources within the community for funds to be able to continue their good work and the Douglas County Health Department will work with them.**

**Submitted by Nancy Simpson**